

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF THE BOARDS OF DIRECTORS OF

### EAGLE BROOK MEADOWS METROPOLITAN DISTRICTS NOS. 1-3

HELD  
February 24, 2022

The Combined Special Meeting of the Boards of Directors (collectively, “Boards”) of the Eagle Brook Meadows Metropolitan District No. 1, Eagle Brook Meadows Metropolitan District No. 2, and Eagle Brook Meadows Metropolitan District No. 3 (collectively, “Districts”) was held via videoconference at 11:00 a.m. on Thursday, February 24, 2022. Notice of the combined meeting was duly posted.

Due to the threat to health and safety posed by the COVID-19 pandemic, this meeting was held via MS Teams and teleconference.

ATTENDANCE:            Directors in Attendance for District Nos. 1 and 3:  
Robert Eck, II, President  
Stan Myers, Vice President  
Erik Halverson, Assistant Secretary  
Donald Guerra, Assistant Secretary

Directors in Attendance for District No. 2:  
Robert Eck, II, President  
Stan Myers, Vice President  
Hope Pruett, Assistant Secretary

Directors Absent, but Excused for District Nos. 1, 2 and 3:  
Dominic East, Secretary/Treasurer

Directors Absent, but Excused for District No. 2:  
Roberto Ortiz, Assistant Secretary

Also in Attendance Were:  
Deborah Early, Esq.; Icenogle Seaver Pogue, P.C.  
Kammy Tinney, Andrew Kunkel, Randall Provencio, Doug Campbell,  
Adam Brix, Amanda Castle, Christy McCutchen, and Shannon Metcalf;  
Pinnacle Consulting Group, Inc.  
Clarissa MacDonald; Public Attendee

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CALL TO ORDER            The meeting was called to order at 11:06 a.m. by Director Eck, noting that a quorum was present, with four of five Board members in attendance for District Nos. 1 and 3 and three of five Board members in attendance for District No. 2. The Directors in attendance confirmed their qualifications to serve.

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COMBINED MEETING    The Districts are meeting in a combined Board meeting. Unless otherwise noted, the matters set forth below shall be deemed to be the actions of the Eagle Brook Meadows Metropolitan District No. 1, with concurrence by Eagle Brook Meadows Metropolitan District Nos. 2 and 3.

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CONFLICT  
OF  
INTEREST  
DISCLOSURE            Ms. Early discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Boards of Directors to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest regarding any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Ms. Tinney that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors.

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AGENDA                    The Boards reviewed the agenda. Upon motion duly made by Director Myers, seconded by Director Eck and, upon vote, unanimously carried, it was

**RESOLVED** to approve the agenda, as presented.

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PUBLIC COMMENT            There were no comments made by members of the public.

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CONSENT AGENDA        The Boards considered the consent agenda items:

- A. Minutes – November 4, 2021 Special Meeting.
- B. Ratification of Contract Modifications.
- C. Ratification of Payment of Claims presented for payment.
- D. Unaudited Financial Statements ending December 31, 2021.

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Following review and discussion, upon motion duly made by Director Myers, seconded by Director Eck and, upon vote, unanimously carried, it was

**RESOLVED** to approve the consent agenda items, as presented.

FINANCIAL ITEMS

District No. 1 & District No. 3 2021 Audit Update: Ms. Castle provided an update on the District No. 1 and District No. 3 Audit.

Resolution to Establish ColoTrust Account District No. 1 and District No. 3: Ms. Castle presented the Resolution to Establish a ColoTrust Account for District No. 1 and District No. 3. Following review and discussion, upon motion duly made by Director Myers, seconded by Director Eck and, upon vote, unanimously carried, it was

**RESOLVED** to approve Resolution to Establish ColoTrust Account for District No. 1 and District No. 3.

Resolution to Establish ColoTrust Account District No. 2: Ms. Castle presented the Resolution to Establish a ColoTrust Account for District No. 2. Following review and discussion, upon motion duly made by Director Myers, seconded by Director Pruett and, upon vote, unanimously carried, it was

**RESOLVED** to approve Resolution to Establish ColoTrust Account for District No. 2.

CAPITAL  
INFRASTRUCTURE  
ITEMS

District Capital Infrastructure Report: Mr. Provencio reviewed the District Capital Infrastructure Report with the Boards and answered questions.

Capital Fund Summary: Mr. Provencio reviewed the Capital Fund Summary with the Boards and answered questions.

LEGAL ITEMS

May 2022 Regular Election: Ms. Early provided an updated on the May 2022 Regular Election and answered questions.

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District Consolidation & Dissolution Options: Ms. Early reviewed options for district consolidation and dissolution options with the Boards and answered questions.

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MANAGEMENT AND  
OPERATIONAL  
MATTERS

District Management Report: Ms. Tinney presented the management report to the Boards and answered questions.

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OTHER ITEMS

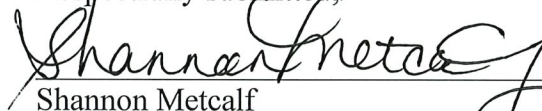
There were no Other Items brought before the Boards for consideration.

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ADJOURNMENT

There being no further business to come before the Boards, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,

  
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Shannon Metcalf  
Recording Secretary for the Meeting